



JERRY SANDERS

Mayor

August 24, 2007

Number: U8010

The City of San Diego is accepting resumes for the unclassified position of:

DEVELOPMENT SERVICES DEPARTMENT DIRECTOR

Salary Range: Dependent on qualifications and experience.

Recruitment: Open to all Qualified Candidates.

Filing Deadline: **Open until filled.** Candidates are encouraged to apply promptly as interviews and selection may begin upon receipt of resumes from qualified individuals. This process may be used to fill future unclassified positions within this department.

The City:

With more than 1.2 million people, the City of San Diego is the eighth largest city in the United States and the second largest in California. The City of San Diego's strong economy, diverse population, great educational institutions, unsurpassed quality of life and world-renowned location makes it the ideal place to work, live and play. With its great weather, miles of sandy beaches and major attractions, San Diego is affectionately known worldwide as "America's Finest City."

As one of the region's largest employers, the City of San Diego has a combined Fiscal Year 2008 Operating budget of over \$2.9 billion and employs over 10,000 highly dedicated employees. Additional information about the City of San Diego can be obtained on the City's website: www.sandiego.gov.

The Department:

The Development Service Department is part of the Land Use and Economic Development Group. The Development Services Department is divided into three divisions: Entitlements; Building Safety & Construction; and Neighborhood Code Compliance. The Development Services Department is responsible for managing the majority of the City's private construction, development, project review, permitting and inspection services. The Department operates with a staff of approximately 500 and an operating budget of \$62.5 million.

DEVELOPMENT SERVICES DEPARTMENT DIRECTOR

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The Position:

Under the leadership of the Mayor and the general direction of the Deputy Chief Operating Officer of Land Use and Economic Development, the Development Services Department Director will be expected to assume responsibility for the day-to-day operations of the Department. The Director also represents the Department at City Council and Council Committee meetings and at various civic, community, professional and business forums.

Qualifications:

The ideal candidate will possess the following qualifications:

- Extensive experience and background in development services;
- Knowledge of general planning, engineering and an understanding of the California Environmental Quality Act (CEQA);
- Ability to manage all aspects of a large department;
- Excellent problem solving skills, with the ability to proactively identify and support creative and viable solutions;
- Highly motivated with demonstrated leadership skills;
- Ability to build consensus in a political environment;
- Demonstrated ability to communicate effectively, both orally and in written form;
- A commitment to public service, fiscal responsibility and innovation in government;
- Proven track record of effectively leading change and improving customer service;
- Strong business and political acumen to work effectively with the public, external, agencies and businesses, community members and elected officials; and
- Active and genuine commitment to managing diversity in the workplace.

Selection Process:

To be considered for this position, please submit two copies of your current resume, a letter of interest highlighting your relevant work experience, and a list of three work related references to: The City of San Diego, Personnel Department, Employment Information Center, 1200 Third Avenue, Suite 101A, MS 51P, San Diego, CA 92101, in an envelope marked **CONFIDENTIAL: Unclassified Recruitment – Development Services Department Director** or email materials to PersonnelUnclassified@saniego.gov. **EOE/ADA.**



Rich Snapper
Personnel Director